



# COUNTY OF LOS ANGELES

## FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401

DARYL L. OSBY  
FIRE CHIEF  
FORESTER & FIRE WARDEN

June 27, 2013

TO: EACH SUPERVISOR

FROM: DARYL L. OSBY, FIRE CHIEF

### AUGMENTED STAFFING PLAN FOR THE 2013 FOURTH OF JULY HOLIDAY

Based on the current severe weather conditions and critical fire risk, the Department has developed a robust augmented staffing plan for the upcoming 4<sup>th</sup> of July holiday. The details relating to this augmented plan are attached for your review.

The Department will continue to remain vigilant of any changes and will provide updates to your Honorable Board as necessary. Please feel free to contact me at (323) 881-6180 with any questions.

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Attachment

c: William T Fujioka  
Georgia Mattera  
Brence Culp  
Sergio Vasquez  
Jorge Morales  
Randi Tahara  
Joseph Charney  
Susan Nissman  
Rick Velasquez  
Sussy Nemer

#### SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY

CALABASAS  
CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY

DIAMOND BAR  
DUARTE  
EL MONTE  
GARDENA  
GLENDORA  
HAWAIIAN GARDENS  
HAWTHORNE

HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY  
INGLEWOOD  
IRWINDALE  
LA CANADA FLINTRIDGE  
LA HABRA

LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER  
LAWDALE  
LOMITA  
LYNWOOD

MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT  
PICO RIVERA

POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

June 26, 2013  
ET - 235

TO: ALL CHIEF OFFICERS  
ALL ADMINISTRATIVE SITES

FROM: CHIEF DEPUTY MICHAEL T. METRO  
CHIEF DEPUTY RONALD D. WATSON

SUBJECT: **AUGMENTED STAFFING PLAN FOR THE 2013  
FOURTH OF JULY HOLIDAY**

DISPOSITION: RETAIN IN THE BRIEFING MANUAL UNTIL AUGUST 31, 2013;  
THEN DISCARD

In anticipation of additional emergency activity for the Fourth of July holiday, the following additional resources and augmented staffing will be provided by the respective bureaus, divisions, and jurisdictional battalion card file sites.

Note: If the burn index threshold is reached during the daily fire weather assessment, additional staffing directives will be issued by the duty deputy chief.

#### **Operations Bureaus**

- July 4<sup>th</sup> – Staff all water tenders for 24 hours (0800 to 0800 hours).
- July 4<sup>th</sup> – Staff five (5) patrols (77, 78, 80, 92, and 114) in the North Region with one (1) captain and one (1) firefighter for 24 hours (0800 to 0800 hours).
- July 4<sup>th</sup> – Staff all remaining unstaffed patrols for 24 hours (0800 to 0800 hours) with one (1) firefighter.
- July 4<sup>th</sup> – Staff a 4<sup>th</sup> firefighter for Engines 77 and 78 for 24 hours (0800 to 0800 hours).
- July 4<sup>th</sup> – Staff one (1) Type I Engine Strike Team (500 series engines) for 24-hours (0800 to 0800 hours). The Strike Team will be staffed by one (1) engine from the North Region and two (2) engines each from both Central and East Regions with a battalion chief staffed from the North Region to form up at Camp 2. The engines will be staffed with four (4) people.
- July 4<sup>th</sup> – Staff one (1) Type III Engine Task Force for 24-hours (0800 to 0800 hours), with a battalion chief strike team leader and a battalion chief strike team leader trainee. The OES Task Force will be staged at Fire Station 150.
- July 4<sup>th</sup> – Split all Light Forces (LF 8, 82, 127, 170, & 181).
- Incident Management Team 2 will have the duty during the holiday.

### **Air and Wildland Division**

- July 4<sup>th</sup> – Staff a Fireship at Camp 9 for 14 hours (0800 to 2200 hours).
- July 4<sup>th</sup> - Staff HELCO with Chief Officer for 14 hours (0800 to 2200 hours).
- July 4<sup>th</sup> – Staff Helitender 1 at Fire Station 129 for 24 hours (0800 to 0800 hours).
- July 4<sup>th</sup> – Staff Helitender 2 at Pacoima (HVEQ) for 24 hours (0800 to 0800 hours).
- July 4<sup>th</sup> – Staff Fuel Tender 1 at Pacoima (HVEQ) for 24 hours (0800 to 0800 hours).
- July 4<sup>th</sup> - Staff three (3) dozers at Fire Stations 64, 129 and 156 for 14 hours (0800 to 2200 hours) and at Heavy Equipment Unit for 24 hours (0800 to 0800 hours).
- July 4<sup>th</sup> – Staff one (1) Camp battalion chief for 24 hours (0800 to 0800 hours), one (1) dozer supervisor, seven (7) superintendents and twenty (20) crews for 14 hours (0800 to 2200 hours).

### **Lifeguard Division**

- July 4<sup>th</sup> (1100 to 2200 hours) - Staff Dive 1 (LR5200) as a Department resource. Dive 1 will be staffed by a Captain and Ocean Lifeguard Specialist Dive Team member and will stage out of Venice Headquarters. Dive 1 would be readily available for any County/Department response for diving.
- Staff a North and South County Rescue Boat.
  - a. North County move-up resource for the Northern Lifeguard Battalion (Stationed off Topanga). Staffed on July 4<sup>th</sup> (1200 to 2200 hours).
  - b. South County move-up resource for the Southern Lifeguard Battalion (Stationed for a move up for Isthmus, Avalon and Cabrillo). Staffed with EMT-P on July 4<sup>th</sup> (1200 to 2200 hours).
- Extend field captain hours as necessary on July 4<sup>th</sup>, typically until 2200 hours. Heavy evening activity and/or off shore fireworks displays anticipated at Cabrillo, Hermosa, Dockweiler, Venice, Santa Monica, Will Rogers, and Malibu/Zuma.

### **Command and Control**

- July 4<sup>th</sup> Day – (0700 to 1900 hours) - Staff with eighteen (18) FD's and three (3) SFD's.
- July 4<sup>th</sup> Night – (1900 to 0700 hours) – Staff with twenty (20) FD's and three (3) SFD's.
- July 4<sup>th</sup> – Staff one (1) additional battalion chief for 24 hours (0800 to 0800 hours) to assist with preparing and implementing the North Regional Operations Bureau Communications Plan.
- FCCF will prepare a North Regional Operations Bureau Communications Plan. Implementation will help prepare for large call and/or incident volumes in the region. The Plan will include assigning Battalion's 11 and 17 separate TRO/ADM frequencies at 1800 hours.

### **Services Bureau**

- Emergency Coordination Center Team identified.
- IMD will provide technical support staff on call for emergency PC/communications repairs and CAD support for July 4<sup>th</sup>.

### **Prevention Bureau**

- All major public fireworks displays under our jurisdiction will have a Fire Safety Officer (FSO) assigned.
- July 4<sup>th</sup> – Staff one (1) additional Arson/Fire Investigation Unit Fire Fighter Specialist for 24 hours (0800 to 0800) so there is sufficient personnel to complete simultaneous fire investigations.
- July 4<sup>th</sup> – A Fire Prevention Division non-sworn representative will be deployed at Command and Control from 1400-0000 hours to receive calls and answer questions from the field units regarding fireworks enforcement or confiscation.
- July 4<sup>th</sup> - A Fire Prevention battalion chief will be on duty from 1400-0000 hours to support the FSOs assigned to major fireworks displays and coordinate any confiscation and/or local issues.

### **Staffing Procedures/Timekeeping**

All approved augmented staffing positions shall be filled by the respective battalion card file site in accordance with Departmental Staffing Procedures. All personnel assigned to these positions shall utilize "**Code 40**" for electronic timekeeping purposes.

### **Command and Control Notifications**

Field battalion chiefs in the affected battalions shall notify the dispatch supervisors in Fire Command and Control, via electronic mail (user identification "DS"), to confirm the authorized units provided with augmented staffing. Dispatch supervisors shall be notified by 0900 hours each day in accordance with the above procedures.

Any deviation to the above shall require pre-approval by the jurisdictional deputy chief or the duty chiefs after normal business hours.

### **Public Information Office**

The Public Affairs Unit shall provide PIO staff at headquarters from 1200 to 0000 hours on July 4<sup>th</sup> to provide fireworks display show information to the public and incident information to the media. Information on fireworks shows throughout Los Angeles County can be obtained by calling the "FIREWORKS HOTLINE" at (888) 654-FIRE (3473) or on the web at [www.safe4thofjuly.org](http://www.safe4thofjuly.org).

### **Fireworks Patrols**

Consistent with previous prevention measures over the holiday period, the Department is emphasizing the importance of fire units performing fireworks patrol activities within their jurisdictional areas throughout the day and evening hours. This patrol activity presents a high visibility posture within the community and discourages the use of illegal fireworks and/or the misuse of safe and sane fireworks.

During this patrol activity, assigned personnel should pay particular attention to areas susceptible to fires caused by fireworks. Areas within or adjacent to the wildland interface zone and unimproved property containing grass and brush should be carefully monitored. Structures with construction features that are easily ignited or tend to transmit fire to other exposures (shake roofs or combustible siding) should also be given special attention.

Please direct any questions to your jurisdictional assistant fire chief.

MTM:RDW:ks

**ALL PERSONNEL SHALL READ AND INITIAL**  
"A" "B" "C"